



## UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/921,451	08/02/2001	John H. Morehead	1650.108.0

CONFIRMATION NO. 6116

## FORMALITIES LETTER



\*OC000000006535718\*

Craig F. Taylor  
Fredrikson & Byron, P.A.  
1100 International Centre  
900 Second Avenue South  
Minneapolis, MN 55402COPY OF PAPERS  
ORIGINALLY FILED  
08/04/02

Date Mailed: 09/10/2001

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

## Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.  
*Applicant must submit \$ 710 to complete the basic filing fee and/or file a small entity statement claiming such status (37 CFR 1.27).*
- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 840.

*A copy of this notice **MUST** be returned with the reply.*

Customer Service Center  
Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

In Re Application of:  
Morehead et al.

Serial No. 09/921,451

Filed: 08/2/2001

For: ADJUSTABLE PUNCH HAVING  
EXTERNALLY ACCESSIBLE  
ROTATION RELEASE LATCH

BOX MISSING PARTS  
Assistant Commissioner  
for Patents  
Washington, D.C. 20231

) Atty. Docket 1650.108.00 COPY OF PAPERS  
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APR 04 2002

Certificate of Mailing

I hereby certify that this paper is being deposited with the United States Postal Service as First Class Mail, postage prepaid, and in an envelope addressed to the Assistant Commissioner for Patents, Washington, D.C. 20231, on

Nov. 9, 2001

11/9/01 Deborah Malay

Date Signature


## RESPONSE TO NOTICE TO FILE MISSING PARTS

SIR:

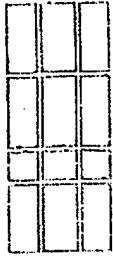
This is responsive to the Notice to File Missing Parts mailed 09/10/2001. Enclosed is the Declaration and Power of Attorney and Assignment with Recordation Form Cover Sheet. Also enclosed are checks for \$870 for filing fees and \$40 for the recordation fee. Enclosed also is a copy of the Notice to File Missing Parts, as required. It is believed that applicant has complied with all requirements set forth in the Notice to File Missing Parts.

Respectfully submitted,

Dated: Nov. 9, 2001

  
James R. Haller  
Reg. No. 24,906  
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1100 International Centre  
900 Second Avenue South  
Minneapolis, MN 55402-3397  
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OIPE  
APR 04 2002

**FAX COVER SHEET**

**FAX NUMBER** 703-746-4060

**Verified by:** Dlm

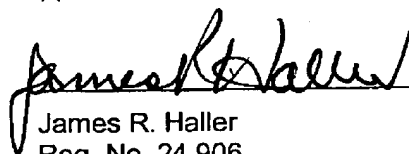
**DATE:** April 4, 2002  
**TO:** OIPE  
**FROM:** James R. Haller  
**COMPANY:** U.S. Patent and Trademark Office  
**PHONE:** 612-347-7017  
**TOTAL NUMBER OF PAGES (INCLUDING THIS PAGE):** 11 *AB*

**MESSAGE:**

Re: US Application No. 09/921,451  
Filing Date: 08/02/2001  
Applicant: John Morehad et al.  
Attorney Docket No. 1650.108.0  
Title: Adjustable punch having externally accessible rotation release latch

**RESPONSE TO REQUEST FOR SUBSTITUTE PAPERS**

This is in response to the Request for Substitute Papers mailed 03/22/2002, received by the undersigned 03/26/2002. Following are copies of the papers filed via certificate of mailing dated 11/09/01, along with a copy of the Notice mailed 03/22/2002 containing the signed statement, as required. It is believed that applicant has complied with all requirements set forth in the Request, and it is requested that the application be processed in due course.

  
James R. Haller  
Reg. No. 24,906

<b>Certificate of Facsimile Transmission</b>	
I hereby certify that this paper is being facsimile transmitted to the Patent and Trademark Office on:	
<u>April 4, 2002</u>	
<u>4/4/02</u> Date	<u>Deborah Medley</u> Signature

If you are missing any pages or are experiencing other problems in transmission, please call (612) 336-4045. Thank you.

**CONFIDENTIALITY NOTICE:** The document(s) accompanying this fax contain confidential information which is legally privileged. The information is intended only for the use of the intended recipient. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance on the contents of the information except its direct delivery to the recipient named above is strictly prohibited. If you have this fax in error, please notify us immediately by telephone to arrange for return of the original documents to us.

0156 / 01650.0108



## UNITED STATES PATENT AND TRADEMARK OFFICE

UNITED STATES DEPARTMENT OF COMMERCE  
 United States Patent and Trademark Office  
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 www.uspto.gov

Application Number	Filing Date	First Named Applicant	Atty. Docket No.
09/921,451	08/02/2001	Morehead, John	1650.108.0

Craig F. Taylor  
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 1100 International Centre  
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 Minneapolis MN 55402

Received Intellectual Property Department  
 Response due: 4-9-02 Resp. to O.A.  
 Docketed 3-28-02 atg  
 MAR 28 2002

**Title:** Adjustable punch having externally accessible rotation release latch

Date Mailed: 03/22/2002

## Request for Substitute Papers

The papers filed on 01/04/02 (certificate of mailing dated 11/09/01) are no longer in condition to become part of the permanent records of the United States Patent and Trademark Office (USPTO) for this application (37 CFR 1.52(a)) due to the United States Postal Service sanitization process.

The USPTO requests that applicant provide a copy of the above-identified papers (except for any U.S. or foreign patent documents submitted with the above-identified papers) with a statement that such copy is a complete and accurate copy of the above-identified papers (signing and returning a copy of this notice will provide such a statement). The reply to this letter should be submitted to the USPTO by facsimile at the number indicated **703-746-4060(OIPE)**.

Alternatively, the reply to this letter may be hand-carried to the Customer Service Window located in Room 1B03 of Crystal Plaza Building 2, Arlington, Virginia, 22202.

The USPTO **strongly** prefers that the reply to this letter be submitted by facsimile. However, if applicant cannot submit the reply to this letter by facsimile (or hand-delivery), the reply may be mailed to: Box Duplicate OIPE, U.S. Patent and Trademark Office, P.O. Box 2327, Arlington, VA 22202-2327.

This letter is not a notice under 37 CFR 1.251. However, failure to timely replay to this notice within **two (2) weeks** of the date of receipt of this letter may result in the USPTO issuing a notice under 37 CFR 1.251. **A copy of this notice should be included with the reply.**

The enclosed papers are a complete and accurate copy of the above-identified papers.

Name: James R. Haller Registration No.: 24,906

Signature: James R. Haller Date: April 4, 2002

APR-04-02 10:17AM FROM-Fredrikson & Byron

T-843 P.004/011 F-448

01PE  
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**FREDRIKSON & BYRON, P.A.**

Attorneys At Law

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*Robert J. Hamilton*  
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**FREDRIKSON & BYRON, P.A.**

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Minneapolis, Minnesota 55402-3397 (612) 347-7000

NO. 137071

Invoice: 01650.0108 11/09/01 Amount: 870.00

09/921,451

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Reb Maday

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T-843 P.005/011 F-448

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Bob Maday